

NZ Camp Handbook 2019

Thank you for considering NZ Camp for your child's summer program! This year's summer camp program is revamped. WE are truly excited and blessed to have this opportunity to run a God-driven program for the children in Houma, LA.

You will find pricing information and times below. If you have any other questions please email our Camp Coordinator, Whitney Fairchild - wfairchild@htdiocese.org (email is the fastest way of communication for Ms. Whitney) or you can call us at the main office (985)-876-2971. If you are transferred to Whitney's line please leave your name, number, and a brief message and she will get back to you as soon as she can!

We would like to take a moment to introduce the main staff that will be caring for your children this summer:

Whitney Fairchild is the camp coordinator. She is a 24 year old native to Houma and Annunziata Catholic Church. She currently works for Terrebonne Parish School Board and is the NZ Youth Director here at Annunziata. She is a college graduate from the University of Louisiana at Lafayette. She has a degree in Business Administration and is working on her teacher certification. She is extremely excited for your children to be apart of this new program!

Heather Padgett Anderton is one of our camp assistants. She has been attending Annunziata Catholic Church since she was born. She currently works at Annunziata as the Director of Religious Education and is also a Youth Minister. She is a college graduate from Nicholls State University with a degree in Early Childhood Education. She is a mother to her daughter, Madison (8).

Maria Silva Escodebo is one of our camp assistants. She is currently working on her early childhood education degree at Fletcher Community College. She is Annunziata's receptionist, assistant to Youth Formation, and secretary to Hispanic Ministry. She is a mother of 2 beautiful children, Emmanuel (7) and Elizabeth (4).

OUR PROMISES:

-We promise to create and obtain a nurturing and developmental environment for your children this summer. We plan on keeping our promise by providing a 10 week Christian based program with scripture studies, fun outdoor and indoor activities, arts and crafts, bringing entertainment to campus, and going on a field trip once a week.

-We promise to keep our campers safe by employing well-suited, responsible adults and counselors. Every person employed to work NZ Camp MUST be safe environment certified. This means every person working will have to go through a background check and will have to

be approved by the Diocese of Houma-Thibodaux. I have also saved a copy of the rules, regulations, and procedures camp staff members and counselors must abide by in case any parent would like to read through them to see what kind of counselors and staff members we will be employing this summer.

CAMP DATES:

Camp starts May 27, 2019 and ends August 2, 2019 - CAMP WILL BE CLOSED JULY 4, 2019! (Prices for this week are presented below).

SPECIFIED GRADES:

-Our enrollment for camp this year will be for kindergarteners through sixth graders.

WHERE AND WHEN CAMP TAKES PLACE:

- Annunziata Catholic Church - 2011 Acadian Dr. Houma LA. 70363 - drop off and pick up will be at the cafeteria side of the church - we will meet everyday in the cafeteria.

-Drop off is between 7:15 and 8:00 AM - On some field trip days, we will have to leave promptly at 8:00-8:15 AM; so we ask that campers come no later than 8:00 AM!

-Pick up is between 4:00 - 4:30 (pick up after 4:30 is considered after care which we do provide and is an extra \$2 per day)

-Before and After care is provided: this is an extra \$2 per child per day or \$10 per child per week - this is before and after care together. If you are looking at just doing after care or just before care, note that it is the same price! Before care will start at 7:00AM and after care is between 4:30 - 5:30 PM.

- At this point in time, we do not accept drop ins.

-PLEASE NOTE: Any person that is coming to pick up a camper must have a VALID I.D. and must sign out their camper before we can allow our camper to leave. We ask that you give us the names and information of everyone you are allowing to pick up your camper. We also have a section on our registration that asks for names of people you are NOT allowing to pick up your child. THIS IS IMPORTANT TO US AS YOUR CHILD'S WELLBEING IS IN OUR HANDS AND IS OUR TOP PRIORITY.

PRICES:

-Early Bird Registration is between February 1, 2019 and April 30, 2019.

-Late Registration is between May 1, 2019 or until all spots are filled.

-Our summer program is 10 weeks. At the time of registration, there is an 8 week deposit required in addition to the registration fee. You do have the option to pay a 10 week deposit. The deposit is to hold your child's spot. Registration fee and deposits are NONREFUNDABLE.

	Deposit	8 weeks	10 weeks
1st child	\$20	\$160	\$200
2nd child	+\$10 (\$30)	\$240	\$300
3rd child	+\$10 (\$40)	\$320	\$400

	registration	Early registration camp fees	Late registration camp fees
1st child	\$40	\$120	\$135
2nd child	+\$15	+\$75 (\$195)	+\$75 (\$210)
3rd child	+\$15	+\$60 (\$255)	+\$60 (\$270)

PLEASE NOTE:

-When registering more than one child, the additional child/children MUST be a sibling!

Prices for the week of the 4th of July are as follows:

	Early registration camp fee (4th of July)	Late registration camp fees (4th of July)
1st child	\$96	\$108
2nd child	\$156	\$168
3rd child	\$204	\$216

-All payments for the upcoming week are due the first Monday of that week. An invoice or reminder about your payment will be emailed to you the Friday before payments are due.

-If payment is not received by the end of the Monday of the week, your camper(s) are not allowed to come for the remaining of the week.

-Payment for the entire week is required.

-We provide three means of payment for camp: cash, check, and credit card.

For cash and checks you may mail to 2011 Acadian Dr. Houma, LA 70363 or you can drop it off at Annunziata in the front office. Make all checks out to Anunziata and Memo Summer Camp - (whatever you are paying for)

****There will be a \$35 NSF charge for returned checks and subsequent payments will have to be cash or credit card afterward - no exceptions!**

-If you are paying with a credit card, there will be a 3% processing fee per transaction applied to help cover costs that we will incur.

Attendance:

-Your child is not required to come to camp everyday. HOWEVER, you are required to pay for the whole week even if they do or do not attend.

-One vacation week is allowed during the summer where payment is not due. You MUST notify the Camp Coordinator, Whitney Fairchild, at least two weeks in advance.

-Campers should be dropped off promptly before 8 AM.

Lunch/Snack:

-All campers are required to bring their lunch and drinks to camp everyday.

-We will have a snack shop where we will sell snacks for campers in the afternoon.

-If your child/children have allergies please let the Camp Coordinator and Assistants know so we are able to make sure your child is taken care of.

Dress code:

-Short shorts, spaghetti strap shirts, and inappropriate slogans or sayings are discouraged as summer camp is taking place inside Church.

-Two piece bathing suits are acceptable, but we ask that they be in tasteful nature.

-CAMP SHIRTS! Camp shirts given at the beginning of the summer program are required to be worn when we go off campus for field trips. This is how we are able to keep track of our campers during the time we are off campus!

Personal Items and Electronics:

-Phones, iPods, Tablets, small Gaming electronics, and any other electronics are not allowed on church campus. Ms. Whitney along with Mrs. Heather and Mrs. Maria will have their phones on them at all times in case you need to contact us or your child/children.

-Any camper with a phone, iPod, tablet, small gaming electronic, and any other electronic will be asked to pick it up and not return with the item. If they return with the item, we will pick it up until the guardian arrives to pick up their camper.

-We are NOT responsible for any lost or damaged personal items.

Field Trip Etiquette:

-When we are on a bus, campers are required to sit on their bottom at all times. This is important for the safety of their person.

-All campers must stay with their camp counselor when off campus. If a camper leaves or runs away from their camp counselor, they will receive ONE warning and their parent will be notified. If camper repeats action, this camper loses their privilege to go on any field trips for the rest of the summer.

-Guardians are allowed to come on field trips with us! We just ask that they drive themselves to the location of the field trip. Guardians will have to pay for themselves wherever we may go. Guardians MUST be safe environment trained from the Diocese of Houma-Thibodaux in order to attend field trips.

Discipline and Intent of Consequences:

-All disciplinary actions will be recorded.

-Verbal warnings will be given first for any disciplinary infraction.

-A break will be assigned for the second disciplinary infraction. A break is when a camper sits next to their counselor or an assistant and reflects on their behavior.

-Ms. Whitney will take care of any other disciplinary infractions after verbal warnings and breaks. This may mean having a small discussion on why behavior is not acceptable, having an extended break time, and/or calling the camper's guardian.

NZ Camp 2019

Handbook:

The 2019 Parent/Camper Handbook contains important information regarding the policies and procedures for our NZ Summer Camp Program. I understand I should consult the Camp Coordinator, Whitney Fairchild regarding any questions not answered in this handbook. My signature below indicates that I have received, read, and understand a copy of the 2019 handbook.

Parent's Printed Name

Student's Name & Grade

Parent's Signature

Date

Photo Release:

My signature below gives NZ Summer Camp permission to use my and/or my child's photograph on social media for the purpose of Summer Camp Advertisement. His/Her photo may be placed on the Church Website and Facebook page.

Parent's Printed Name

Student's Name & Grade

Parent's Signature

Date

Mail Chimp:

We are implementing a marketing tool called Mail Chimp for communication and distribution of the monthly newsletter, upcoming news, calendars etc. Please provide your email so that your calendar/newsletter along with any other important studio information can be emailed to you. Your signature below gives Annunziata Catholic Church the right to email you information from the Mailchimp website.

Parent's Printed Name

Parent's Email

Parent's Signature

Date